

**DETAILED ON-SITE REGULATIONS  
FOR THE ST DOMINIC'S FAIR 2021 MUNICIPAL MARKET PARTICIPANTS, GDAŃSK, 24 JULY–15 AUGUST 2021**

**I. The St Dominic's Fair (hereunder: the Fair) municipal market Participant shall conduct its:**

- trading business every day from 10:00 to 20:00
- catering business every day from 10:00 to 22:00
- promotional activities every day from 10:00 to 20:00.

**Handover of the Trading Spaces: 23 July from 11:00 to 18:00; 24 July from 8:00**

**The Participant shall arrange its Trading Space by 9:45 on the opening day of the Fair.**

**The Participant shall return the tidied up Trading Space by 15 August 2021 at 22:00 or by 16 August 2021 at 14:00 in the case of a Trading Space in the Catering Zone.**

**II. Deposit**

1. A St Dominic's Fair Participant who rents a Trading Space which entails an obligation to pay a deposit shall pay the deposit, before the Trading Space is made available by the Organiser, in accordance with the Regulations for the St Dominic's Fair 2021 Participants (hereunder: the Regulations). The payment of the deposit is triggered by the Participant in the Participant's profile in the Fair's online system. In the Blue Media Payment System, a message with a payment order will be generated to the email address of the contact person, consistent with the Application. **The payment of the deposit must be made before the Participant begins arranging the stall (trading space).**
2. **IT IS NOT POSSIBLE TO PAY THE DEPOSIT OR THE USER FEE IN CASH AT THE FAIR SUPPORT OFFICE.**
3. A stall that entails a deposit will be handed over to the Participant based on a Trading Space Handover Report (Protokół przekazania/zdania Miejsca handlowego) drawn up and signed by the Participant and the Organiser's representative.
4. In order to return the Trading Space, the Participant shall contact the Fair Support Office. The Organiser's representative shall draw up the Trading Space Return Report (Protokół zwrotu miejsca handlowego) in the presence of the Participant. The Participant's failure to appear on time or refusal to sign the Report will give the Organiser the right to unilaterally carry out the return of the stall, with the concurrent acceptance by the Participant of any remarks included in the Report by the Organiser's representative.

**III. Service and Maintenance**

1. The Fair Support Office (Biuro Obsługi Jarmarku) and Service Point (Punkt Serwisowy) operate during the Fair on its premises. Entry badges (identyfikatory) should be collected at the Fair Support Office. Any technical emergency or power failure should be reported at the Service Point.
2. Entry badges and vehicle entry passes may be collected at the Fair Support Office from the exhibitor entry day onwards. The documents may be collected earlier, provided that 100% of the Agreement value is paid, directly at the Organiser's registered office (Amberexpo, ul. Żaglowa 11, Gdańsk, Poland).

**IV. On-site regulations**

1. During the Fair, supplies may be delivered to the stalls only **before 9:45 and after 20:00** based on a vehicle entry permit allowing entry to the Fair, issued by the Organiser.
2. It is **strictly prohibited to park vehicles** on the premises of the Fair, under pain of contractual penalties charged in accordance with the Regulations.
3. Absolutely no screwdriving, nailing, sticking or attaching of any components to any interior and/or exterior walls, doors, roofs etc. is permitted, nor is using any mounting components (such as tape) which would leave permanent traces on the Organiser's infrastructure.
4. Should any damage be found or should the Trading Space and/or its immediate vicinity (adjacent stalls, circulation routes) be left untidy, the Organiser reserves the right to deduct the amounts due for the damage incurred and/or for the cleaning service, from the deposit. Should the value of the damage exceed the deposit amount, the Organiser shall charge the Participant up to the value of the damage incurred.
5. A clean and tidy space is construed to be: clean space with no visible mechanical damage, with no traces of adhesive tape, with technological waste and other dismantling waste removed. The Participant shall dispose of the waste and empty packaging left after assembly and dismantling. Waste should be disposed of in designated containers located on the premises of the Fair.
6. For retail purposes, the Participant may arrange only the space which the Participant has purchased. It is prohibited to display the goods outside the stall's footprint or to place them in the circulation routes adjacent to the Trading Space.
7. The Participants shall present and sell products compliant with the product range submitted in the Application Form. Any change to the product range will be possible subject to the Organiser approval, on condition that it complies with the theme of the Fair.
8. **It is prohibited to sell products for immediate consumption outside the Catering Zone and other zones designated by the Organiser.**

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**Signature of the Participant**